



## *Milford Care Centre*

*(Under the auspices of Little Company of Mary)*

Castletroy, Limerick.

Tel: 061-485800 Fax: 061-331181

### ***Mission Statement***

***We in Milford Care Centre as a Little Company of Mary Health Care Facility aim to provide the highest quality of care to patients or residents, family and friends, both in the areas of palliative care and services to the older person, as envisaged by Venerable Mary Potter.***

***We strive to live our core values:-***

***Justice: To be rooted in integrity, honesty and fairness in all that we do.***

***Compassion: To seek to understand and to care for all with compassion.***

***Respect: To treat each person as a unique and valued individual.***

***Communication: To be open, honest and sensitive in all our communications.***

***Accountability: To provide a professional service that uses resources economically, efficiently and effectively.***

## ***Job Description***

**Job Title:** Senior Physiotherapist

**Location:** Milford Care Centre

**Reports To:** Manager of Physiotherapy Department

**Liaises With:**

- Manager/Deputy Manager of Nursing Services
- Medical Staff
- Nursing Staff
- Line Managers
- Other Paramedical Staff

**Purpose of the Post:** To work with the Physiotherapy Manager in co-ordinating, developing and delivering a high quality patient centred Physiotherapy service across the organization and to develop, maintain and promote a high standard of professional skills, consistent with local and national standards.

**QUALIFICATIONS and ELIGIBILITY CRITERIA:**

- Graduate of a school of Physiotherapy accredited by the Irish Society of Chartered Physiotherapists
- Graduates other than those from a School of Physiotherapy that has been accredited by the ISCP require validation
- A minimum of three years satisfactory post qualification clinical experience

**PRINCIPAL DUTIES AND RESPONSIBILITIES**

**ADMINISTRATIVE RESPONSIBILITIES**

- Be responsible for the co-ordination and delivery of a quality service in line with best practice and to oversee and monitor the standards of best practice within the Physiotherapy team
- To maintain up to date administrative records / statistics required for organisational and legal purposes required in the administrative tasks of the designated areas in line with clinical governance
- To ensure that the rights and dignity of the patient are respected at all times.
- To co-ordinate and supervise staff physiotherapists, physiotherapy and career work experience student placements.
- Assist the Physiotherapy Manager to identify service needs, encompassing policy development and implementation, and contribute to the service planning process.
- Inform the Physiotherapy Manager of staff issues (needs, interests, views) as appropriate
- Participate in the control and ordering of Physiotherapy stock and equipment in conjunction with the Physiotherapy Manager
- Perform such other duties appropriate to the role as may be assigned by the Physiotherapy Manager
- To operate the Physiotherapy Services within approved budgetary parameters.

**PROFESSIONAL/CLINICAL RESPONSIBILITIES**

- Carry a clinical caseload appropriate to the post
- Be responsible for client assessment, development and implementation of individualized treatment plans that are client centred and in line with best practice
- Be responsible for goal setting in partnership with client, family and other team members as appropriate
- Be responsible for standards of practice of self and staff appointed to clinical / designated area

- Communicate and work in co-operation with other team members in providing an integrated quality service, taking the lead role as required
- Develop effective communication with and provide instruction, guidance and support for staff, clients, family, carers etc.
- Document client records in accordance with professional standards and departmental policies
- Provide a service in varied locations in line with local policy/guidelines and within appropriate time allocation (e.g. clinic, home visits)
- Participate and be a lead clinician as appropriate in review meetings, case conferences, ward rounds etc.
- Develop and promote professional standards of practice
- Work within own scope of professional competence in line with principles of best practice, professional conduct and clinical governance
- Seek advice of relevant personnel when appropriate/as required
- Operate within the scope of practice of the Irish Society of Chartered Physiotherapists
- To participate in any research studies, research, audit and development as appropriate.
- To ensure that all equipment defects, accidents and complaints are reported and properly dealt with in accordance with local policy.
- *A working knowledge of the General Data Protection Regulations (GDPR) as they apply to the post holder in the context of his/her work.*
- 

## **EDUCATIONAL RESPONSIBILITIES**

- Participate in mandatory training programmes
- Take responsibility for, and keep up to date with Physiotherapy practice by participating in continuing professional development such as reflective practice, in service, self directed learning, research, clinical audit etc
- Be responsible for the induction and clinical supervision of staff in the designated area
- Co-ordinate and deliver clinical placements in partnership with universities and clinical educators
- Engage in personal development planning and performance review for self and others as required
- Take part in teaching/training/supervision/evaluation of staff/students and attend practice educator courses as relevant to role and needs

## **HEALTH AND SAFETY**

- To maintain a safe work environment in co-operation with the Centre Management Team and with reference to the Safety, Health and Welfare at Work Act, 2005
- Develop and monitor implementation of agreed policies, procedures and safe professional practice by adhering to relevant legislation, regulations and standards
- Ensure the safety of self and others, and the maintenance of safe environments and equipment used in Physiotherapy in accordance with legislation
- Report any adverse incidents or near misses immediately to Physiotherapy Manager
- Be aware of risk management issues, identify risks and take appropriate action
- Take the appropriate timely action to manage any incidents or near misses within their assigned area(s)

- Be responsible for the safe and competent use of all equipment, aids and appliances both by patients and staff under their supervision
- To adhere to the policies laid down in the Safety, Health and Welfare at Work Act, 2005

<b>Skills, competencies and/or knowledge</b>	<ul style="list-style-type: none"> <li>• Demonstrate sufficient command of the English language (both verbal and written) to effectively carry out the duties and responsibilities of the role</li> <li>• Demonstrate sufficient clinical knowledge and evidence based practice to carry out duties and responsibilities of the role</li> <li>• Demonstrate an ability to apply knowledge to best practice</li> <li>• Demonstrate the ability to plan and deliver care in an effective and resourceful manner and ability to manage self in a busy working environment</li> <li>• Display ability in making effective decisions especially with regard to service user care</li> <li>• Display effective communication and interpersonal skills including the ability to collaborate with colleagues, families, schools etc</li> <li>• Demonstrate effective team skills including the ability to work as member of a multidisciplinary team</li> <li>• Demonstrate flexibility and openness to change</li> <li>• Display awareness and appreciation of the service users and the ability to empathise with and treat others with dignity and respect</li> <li>• Demonstrate ability to utilise supervision effectively</li> <li>• Demonstrate a willingness/ aptitude to develop IT skills relevant to the role</li> <li>• Demonstrate commitment to continuing professional development</li> </ul>
--	--

*This job description is a guide to the general range of duties assigned to the post holder. It is intended to be neither definitive nor restrictive and is subject to periodic review with the employee concerned.*

## Staff Member's Sign-off Sheet

I have read, fully understand and accept the criteria and guidelines laid down in this Job Description for the position of Senior Physiotherapist in Milford Care Centre. I accept that there is a requirement to be completely flexible in the role and that the role will be evolving in light of developments and changes within the broader Health services and Milford Care Centre.

SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_

(Staff Member)

SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_

(On behalf of Milford Care Centre)

**Note: The above list of Responsibilities/Duties is not exhaustive and as such will be subject to review on an ongoing basis and may be changed in accordance with service requirements.**