



Milford Care Centre

(Under the auspices of Little Company of Mary)

Castletroy, Limerick.

Tel: 061-485800 Fax: 061-331181

Mission Statement

We in Milford Care Centre as a Little Company of Mary Health Care Facility aim to provide the highest quality of care to patients or residents, family and friends, both in the areas of palliative care and services to the older person, as envisaged by Venerable Mary Potter.

We strive to live our core values:-

Justice: *To be rooted in integrity, honesty and fairness in all that we do.*

Compassion: *To seek to understand and to care for all with compassion.*

Respect: *To treat each person as a unique and valued individual.*

Communication: *To be open, honest and sensitive in all our communications.*

Accountability: *To provide a professional service that uses resources economically, efficiently and effectively.*

Job Description

Objective of the Post: To have a total commitment to agreed standards of care for the older and palliative patient, ensuring that all residents / patients are given security and the opportunity to maximise their independence, dignity and choice.

Job Title: Palliative Care Nurse

Location: Milford Hospice

Professionally

Accountable To: Assistant Director of Nursing, In-patient Services

Reports To: Clinical Nurse Manager 2
Clinical Nurse Manager 1

Role:

The Post Holder will:

- (a) Be accountable for the provision of a Nursing / Palliative Care Service in a manner that is efficient, effective and of the highest standard.
- (b) Develop clinical expertise, leadership ability and teaching skills through nursing practice, particularly in the area of pain and symptom control.
- (c) Participate in teaching and education programmes for nursing and support staff as required.
- (d) Maintain a high standard of professional and ethical responsibility.
- (e) Enable patients and families to maintain individuality.

Clinical Responsibilities:

- 1) Working together with all disciplines involved with the holistic care of patients and their families, integrating nursing care with their physical, psychological, social and spiritual needs.
- 2) Assess plan, implement and evaluate individualized patient care programmes within the agreed framework for practice.
- 3) Participate in discussion during multidisciplinary ward meetings presenting patients, as appropriate.
- 4) Participate in the setting of professional standards. Understand and co-operate with the need to measure and audit the effectiveness of care given.
- 5) Maintain appropriate and accurate written records regarding patient.
- 6) Participate in research programmes and understand and appreciate the need for research-based practice.
- 7) Participate in implementation and evaluation of multidisciplinary audit systems.
- 8) Liaise with Home Care Team, family and multi-disciplinary team to facilitate appropriate discharge planning and continuity of care of patient in their homes.
- 9) Promote innovation and change in the approach to patient care delivery, particularly in relation to new research findings and advances in treatment.
- 10) To maintain a safe and pleasant environment and to ensure the effective and economical use of resources.

A working knowledge of the General Data Protection Regulations (GDPR) as they apply to the post holder in the context of his/her work.

Professional Responsibilities:

- (1) Practice nursing according to:
 - (a) The Professional Code, and Nurse's Act (85) of An Bord Altranais.
 - (b) The Policies and Procedures as laid down by Milford Care Centre.
- (2) Support the philosophy / ethos of Milford Care Centre Mission Statement.
- (3) Maintain awareness of clinical and professional developments in palliative care nursing.
- (4) Observe and maintain **confidentiality** at all times.
- (5) Attend relevant study days or courses and be aware of opportunities to extend the nurses' role.
- (6) Participate and co-operate fully with ongoing appraisal methods.

Management Responsibilities:

1. Assist with the management of ward, under the guidance of the Clinical Nurse Manager II / Clinical Nurse Manager I.
2. Be able to determine nursing priorities, ensuring the highest standard of care at all times.
3. Co-operate in the rostering of nursing and support staff, ensuring optimum use of nursing resources.
4. Demonstrate the ability to delegate work to team members, as appropriate.
5. Manage incidents and be aware of procedures (e.g. accidents, violence, fire).
6. Communicate information on patient care and related matters and report to Ward Sister / Junior Ward Sister.
7. Ensure the safe custody of C.D's and other drugs and be aware of the current statutory legislation regarding storage.
8. To attend Fire Drill / Moving and Handling In-service training and other In-service training as required by Milford Care Centre.

9. To participate in agreed methods of duty roster planning and annual leave booking arrangements.

Educational Responsibilities:

- (1) Develop teaching skills in this specialist area.
- (2) Contribute towards professional development of the nursing team.
- (3) Participate in the guidance of Students, induction of new staff members and support staff.
- (4) Develop leadership ability in order to act as an effective role model.
- (5) Assume responsibility for own learning and development needs.
- (6) Be pro-active in new developments within the Hospice i.e. Care pathways and Nursing Development Unit.

Budgetary:

- (1) To be responsible for effective stock control and maintenance of equipment.
- (2) Ensure economical use of dressings, drugs, and supplies, without compromising patient care.

To work within the agreed policies and philosophy of Milford Care Centre.

From time to time the post holder may be required to undertake other duties commensurate with the grade.

This job description will be reviewed and amended in accordance with the needs of the Service.

This job description could be **subject to alteration** according to legislation and Milford Care Centre operational procedures.